
SUSTAINABLE PROCUREMENT GUIDELINE

2.0 Standards for Suppliers

Property & Facilities Division, Sustainability
Office

5 Essential Standards for Suppliers

All suppliers are expected to comply with the essential standards outlined below in relation to social, environmental and ethical impacts directly or indirectly related to the supply of goods or services to the university. These standards are aligned with the ten principles of the [UN Global Compact](#).

1.0 Compliance with Laws

Suppliers and their designated manufacturing facilities must fully comply with all applicable national and/or local laws and regulations, including but not limited to those related to the environment, labour, immigration and health and safety. Suppliers must have a license or registration to operate, if the law requires this and comply with the terms stated therein.

2.0 Labour, Fair Wages & Discrimination

There shall be no child, forced or indentured labour in any part of a suppliers business or sub-service providers. Work hours must be consistent with local regulations. Suppliers must ensure that workers are compensated with overtime premiums, and benefits that meet or exceed local legal standards, local industry standards, or collective agreements, whichever are the higher. Suppliers must respect the right of workers to choose whether to lawfully and peacefully form or join trade unions of their choosing and to bargain collectively.

All decisions about a job should be based on individual skills and the ability to do a job. The supplier/service provider shall not discriminate with regards to employees based on race, creed, sex, marital or maternal status, sexual orientation or any other basis prohibited by law.

3.0 Health, Safety & Environment

Suppliers must provide workers with a safe and healthy work environment and must take proactive measures to prevent workplace hazards. Suppliers must ensure that all of their own manufacturing facilities and those of their supply chain comply with national and local laws regarding the protection of the environment. Suppliers must be committed to reducing environmental impacts in their operations, production and distribution systems or services.

4.0 Anti-Corruption and Conflicts of Interest

Suppliers must not permit or engage in bribery, corruption or unethical practices and must not enter into transactions which create a conflict of interest.

5.0 Financial Integrity

Suppliers must keep accurate records of all matters related to their business with The University of Queensland in accordance with standard accounting practices.