

Moreton Bay Research Station
Environmental Management System (EMS)

Recycling Guide

Recycle and help reduce the amount of waste going to landfill.
Items that can be recycled at UQ are detailed below:

For further information go to EMS
website at: www.pf.uq.edu.au/ems.html
and select Moreton Bay Research Sta-
tion EMS Manual.

Paper

- ◆ To obtain a recycling box, email: recycle@pf.uq.edu.au
- ◆ Recyclable/non-recyclable items are listed on the side of the boxes.
- ◆ Place paper into the marked paper recycling boxes and when full empty into the 240 litre yellow-lidded wheelie bins.
or
- ◆ Place paper directly into the 240 litre yellow-lidded wheelie bins.
- ◆ The 240 litre yellow-lidded wheelie bins are collected every second Monday.

Toner and Ink Jet Printer

- ◆ Send empty cartridges in SEALED plastic bags or boxes by internal mail to the P&F Central Store, Glasshouse Road, St Lucia campus.
- ◆ Please SEAL empty cartridges in plastic bags/boxes to contain the toner dust.

Obsolete Computers and associated equipment

Property & Facilities collects and arranges for the disposal of obsolete computer equipment by companies who recycle the raw material.

To arrange collection:

- ◆ Email recycle@pf.uq.edu.au with a request to collect obsolete computers and associated equipment.
- ◆ P & F staff will arrange to have the computers collected from the School/Centre's nominated location.
- ◆ It is the responsibility of Schools, Centres and Administrative Units to remove data from obsolete computers that are to be disposed of. These computers should also be delisted and taken off the asset register.

Cardboard

- ◆ Flatten cardboard.
- ◆ Place it in wool bails at the designated collection point.

Mobile Phones

- ◆ All mobile phone handsets, batteries and accessories can be sent in the internal mail to the Property and Facilities Mail Room.
- ◆ They are then collected free of charge by the Mobile Phone Industry Recycling Program.

Polystyrene

- ◆ A polystyrene recycling service is available.
- ◆ Email recycle@pf.uq.edu.au for further information.

Plastics, glass, aluminium cans

- ◆ Place plastics, glass and aluminium cans in signed recycling bins in tea rooms and/or in recycling bins in public areas.
- ◆ Do not place food or drink in these bins.