

## Gatton campus Cytotoxic Drugs and Related Waste Work Instruction

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### 1. Work Instruction Scope

This work instruction supports the University of Queensland Cytotoxic Drugs and Related Waste Operating Procedure and applies to the Gatton campus.

### 2. Collection for Disposal

#### 2.1 *Bins and Locks*

- All Cytotoxic Drugs and Related waste is collected for disposal in purple 240 litre wheelie bins.
- Purple 240 litre wheelie bins and locks can be obtained by contacting Cleaning Services, Property and Facilities Division. See Section 3 for contact details.

#### 2.2 *Collection Times*

Cytotoxic Drugs and Related Waste is collected by contractors when required. Please take the following action:

- A 'secure collection point' within the building shall be nominated and agreed with the Cleaning Manager, Property and Facilities Division. The contractor will collect the full bin(s) from this area when notified and will deliver replacement bin(s) to this point if required.
- Schools and Centres should notify Cleaning Services, Property and Facilities Division to arrange collection.
- Cytotoxic Drugs and Related Waste will only be collected by the contractor if it is in the contractor supplied purple, 240 litre wheelie bins.
- For extraordinary cytotoxic waste items contact the Cleaning Section (see Section 3 below) to arrange collection.

### 3. Contacts

Any enquiries regarding Cytotoxic Drugs and Related Waste management, contact:

**Table 3.0 - Contact Personnel**

| Campus | Department                       | Contact           | Email  |
|--------|----------------------------------|-------------------|--|
| Gatton | Property and Facilities Division | Cleaning Services | <a href="mailto:clean@pf.uq.edu.au">clean@pf.uq.edu.au</a> |