



Rules for using UQ Warp It

To make sure the transfers of ownership are efficient legal and safe, the following rules should be followed.

1. This site is for University owned items. No personal belongings and no claiming for personal use.
2. The contributing party must acknowledge and agrees that:
 - Items will be described accurately and all items offered for exchange must be in full working order.
 - A [PF306 Hazards in Laboratories form](#) must be completed and attached to scientific equipment within a PC2 or PC3 Laboratory before it is uploaded.
 - All advertisements for items to be offered for transfer must be authorised by the contributing party's Financial Delegate or Manager otherwise the advertisements will not be accepted.
3. The Claimant must acknowledge and agree that:
 - The donated goods will be for the use of UQ only.
 - When items are offered for reuse, the claimant of the item must arrange and cover the cost of collection.
 - The claimant must ensure that the donated goods are safe and fit for their purpose. All electrical equipment must be electrically safe. Refer to the see the [Guideline for Purchase and Acquisition of Electrical Equipment at UQ.](#)
 - The claimant accepts the donated goods entirely at its own risk
 - The claimant confirms that they have received the required authority or permission, from an authorised person in their department, to claim the item.
 - It is recommend in all cases that claimants make an appointment to view the products of interest before committing to ownership. It is important that claimants satisfy themselves that the products meet with their approval.
 - If the claimant no longer want an item after claiming, it is up to them to re-list it.