

The Green Ambassador Program

Official Meeting Minutes

Sustainability Office, St. Lucia

Environmental Council Meeting 20 – March 2021

Date/Time	25 March 2021	Chairperson	Emily Conn
Duration	1hr; 9:30AM start	Notetaker	Lauren Tipping
Venue	Online Zoom		

Noted Attendees (look at attendance list):

Name	Organisation
Jasmine Palmer	Student – Student Resources Manager
Lauren Tipping	Student – SDG Manager
Bora Aska	Student – Events Planner
Jayana	Student – Social Media Manager
Lalith Kishore Sivakumar	Student – Student Engagement Officer
Emily Conn	Student/Staff – Green Programs Assistant
Cassidy Mogg	Student/Staff – UQ Life

Noted Apologies:

Name	Organisation
Fatima Sabdia	Student – Secretary
Sophie Rutter	Alumni/Staff – UQ Unwrapped

Item	Description	Action & Who	Due Date
1.	Acknowledgement to Country		
2.	Apologies & Previous Minutes	Apologies: Fatima & Sophie Council unanimously agrees to previous minutes	-
3.	Unfinished Business ACTS GAP promotion Upcoming conferences Warwick Open Day Recycling Hub update	ACTS GAP Promotion - Responses to the questions ACTS sent through have been approved and submitted - ACTS to inform us when GAP's feature is published - GAP's blurb was also sent through to 8 other universities in the Australasian region with quite a few reporting that they don't have an organisation like GAP on their campuses Upcoming conference opportunities - Attendance has been approved for interested Council members - Report back to the Sustainability Office after the conferences to share what was learned - Emily to confirm details of registration and attendance Warwick Open Day - 8 th of May; 10am to 4pm - Need 3-4 volunteers for: manning the gate, parking assistance and photography - Suggested that we split the shifts in 2	-

		<ul style="list-style-type: none"> - Emily to confirm the details and inform Council <p>Recycling Hub Update</p> <ul style="list-style-type: none"> - Appears to be working very successfully - Uncertainty over whether the Oxfam clothing bins are still there - Drawers are filling up but don't yet need to be emptied 	
4.	<p>New Council Handover</p> <p>Logistics of transition</p> <p>Update on voting</p> <p>Remaining tasks to be undertaken by current Council</p>	<p>Logistics of transition</p> <ul style="list-style-type: none"> - One on one chats with roles - Q and A session with new people - big meeting to orientate new people in their roles - Q and A session on FB live - giving people the opportunity to ask questions about council <ul style="list-style-type: none"> o FB live session Tuesday night for half an hour o Cass looking into if we can do the FB live o Otherwise, it will be a zoom - Motivate people to nominate by Council posting a blurb about themselves <p>Update on voting period</p> <ul style="list-style-type: none"> - Already discussed (Meeting 19, 11 March 2021) <p>Remaining tasks</p> <ul style="list-style-type: none"> - Council members may stay on to complete tasks after the new Council is voted in - Sustainability Award to be finalised before handover, preferably. Jasmine to continue working on it as long as required. - Response from Bright Yellow regarding the Sustainability Award promotional items still required <p>SDG Related Courses</p> <ul style="list-style-type: none"> - Lauren to finish email template for course coordinators (powerpoint slides and email text) - Photos for presentation taken from GAP social media - Council to approve before emails are sent out - Hoping to get this task done before nominations close to entice new members 	-
5.	<p>Bushcare Event</p> <p>Collaboration with UQ Life coinciding with Earth Day</p> <p>Further collaboration opportunities</p>	<p>24th of April (pre-ANZAC Day) Buschare Event confirmed, planting to be undertaken</p> <p>UQ Life Collaboration</p> <ul style="list-style-type: none"> - UQ Life will promote upcoming bushcare event 	-

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- GAP and UQ Life to co-host an online watch party **Wednesday 21st April**
 - Movie still to be decided; deadline: **1st April**
 - Poll to be created in GAP group to finalise movie choice

Earth Day

- **Wednesday 21st April**
- Herb seedlings to be handed out, possibly someone providing care instructions and further information

Earth Day Summit

- Tuesday 20th April
- UQ Life planning to live-stream the Summit and provide popcorn for attendees
- Cassidy to confirm details of event

6. **Events During Mid-Semester Break**

Initial ideas from Semester 1 Wishlist
UQ Life movie night collaboration

See Section 5

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7. **Potential Collaboration with the Queensland Conservation Council (QCC)**

- Fatima and Jasmine attended their volunteer events
- GAP could connect with QCC - thinking of doing a program where people volunteer with them and receive a certificate
- Need to get more information
- They are potentially political - not sure if we can be involved in this as GAP
- Should be okay if they are approaching all on the political spectrum about generally protecting the environment
- Need to confirm some details with logistics of volunteering with this group and then will follow up
- Jasmine and Fatima to follow up with this

8. **Next Meeting Details & Adjournment**
