

## The Green Ambassador Program

Official Meeting Minutes – Environmental Council Meeting

Sustainability Office, St. Lucia

### Environmental Council Meeting 15 – November 2020

<b>Date/Time</b>	5 November 2020	<b>Chairperson</b>	Fatima Sabdia
<b>Duration</b>	45min; 11AM start	<b>Notetaker</b>	Fatima Sabdia
<b>Venue</b>	Online Zoom		

#### Noted Attendees (look at attendance list):

Name	Organisation
Fatima Sabdia	Student – Secretary (S)
Lauren Tipping	Student – SDG Manager (SDGM)
Bora Aska	Student – Events Planner (EP)
Jasmine Palmer	Student – Student Resources Manager (SRM)
Lalith Kishore Sivakumar	Student – Student Engagement Officer (SEO)
Jayana	Student – Social Media Manager (SMM)
Emily Conn	Student/Staff – Green Programs Assistant (GPA)
Sophia Rutter	Alumni/Staff – UQ Unwrapped (UQUw)

#### Noted Apologies:

Name	Organisation
Lachlan Green	Student/Staff – UQU Environment Collective (UQUEC)
Cassidy Mogg	Student/Staff – UQ Life (UQL)
Christine McCoy	Staff – Green Staff Programs (GSP)

Item	Description	Action & Who	Due Date
1.	<b>Acknowledgement to Country</b>	Fatima acknowledged Traditional Owners of the land and paid respects to Elders past, present, and future	
2.	<b>Apologies &amp; Previous Minutes</b>	Apologies: Lachlan, Christine, & Cassidy	-
3.	<b>Unfinished Business</b> Bush care Event	<p>Bush Care Event</p> <ul style="list-style-type: none"> <li>- 29<sup>th</sup> November</li> <li>- Hosted after exams; great way to engage GAP community over the summer</li> <li>- GAP community expressed interest for the last event but missed the registration date</li> <li>- Expected to be successful a second time</li> </ul> <p>Christmas Party</p> <ul style="list-style-type: none"> <li>- Community Gardens: undercover area for sitting, close to bathrooms</li> <li>- Space can't be booked but Gardening Club have given permission for us to be there while they're conducting their activities</li> <li>- Catering: individual boxes of vegan food (for COVID safety), compostable containers</li> <li>- 25<sup>th</sup> November</li> </ul>	<p><b>Wednesday 11<sup>th</sup> Nov</b></p> <p>Lauren to email Collete to organise</p>

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		- Council agrees to forgo next fortnightly meeting (19 <sup>th</sup> November) and discuss necessary items during the Christmas Party	
		Voting 2021	
		- Suzanne noted that mid semester 1 voting will help recruit people who are keen and not yet entrenched in their studies	
		- Middle of the year voting will be hard to get people to nominate due to workload pressure	
4.	<b>Annual Report Article</b>	Fatima to continue to make changes and finalise the article	<b>Friday 6<sup>th</sup> Nov</b>
5.	<b>Council Thankyou from Office</b>	<ul style="list-style-type: none"> <li>Council to brainstorm/research desired opportunities over the summer</li> <li>- Sustainability Office happy to provide funding for educational resources</li> <li>- Council involvement in the review of STARS data to occur next year</li> </ul>	-
6.	<b>End of Year Goals</b> Newsletter contents GAP member count	<p>Newsletter</p> <ul style="list-style-type: none"> <li>- Document to be created in the Drive for content suggestions</li> <li>Fatima to have an outline ready by Nov 25<sup>th</sup> (Christmas Party)</li> </ul> <p>GAP</p> <ul style="list-style-type: none"> <li>- 191 members currently</li> <li>- Aim to reach 200 members by the end of 2020</li> <li>- Post in Sustainability Office page to engage new members</li> <li>- Potential voucher giveaways to whoever joins before the end of the year</li> </ul>	-
7.	<b>New Business</b>	<p>Recycling Station</p> <ul style="list-style-type: none"> <li>- Sophie in the process of establishing the recycling station in the scope of GAP</li> <li>- Soft plastic/e-waste bins near the station (won't be locked unless they need to be)</li> <li>- Simplified system now</li> </ul>	-
8.	<b>Next Meeting Details &amp; Adjournment</b>	25 <sup>th</sup> November 2020; 3-5pm Community Gardens	

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