Environmental Council Meeting 11 – September 2020

Date/Time: 10 September 2020
Duration: 1 hour; 11AM start
Venue: Zoom

Chairperson: Emily Conn
Notetaker: Sophia Rutter

Noted Attendees:

Name | Organisation
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Lauren Tipping | Student – SDG Manager (SDGM)
Bora Aska | Student – Events Planner (EP)
Emily Conn | Student/Staff – Green Programs Assistant (GPA)
Sophia Rutter | Alumni/Staff – UQ Unwrapped (UQuUnw)
Lalith Kishore Sivakumar | Student - Student Engagement Officer (SEO)
Jasmine Palmer | Student – Student Resources Manager (SRM)

Noted Apologies:

Name | Organisation
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Fatima Sabdia | Student – Secretary (S)
Lachlan Green | Student/Staff – UQU Environment Collective (UQUEC)
Christine McCoy | Staff – Green Staff Programs
Cassidy Mogg | Student/Staff – UQ Life (UQL)

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<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Action &amp; Who</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>1.</td>
<td>Apologies &amp; Previous Minutes</td>
<td>Fatima, Christine and Cassidy all sent their apologies. Approval of previous minutes</td>
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<td>2.</td>
<td>Unfinished Business</td>
<td>Bright Yellow: the chicken, being kept Unanimous council sign off on artwork</td>
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<td>Bright Yellow – sign off on final design</td>
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<td>Code of Practice &amp; GAP FB rules updated – definitions of apolitical and areligious behaviour within GAP</td>
<td>Positive response from GAP group, updated Code of Practice in Google Drive</td>
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<td>Social Media Manager – GAP group nominations</td>
<td>1 nomination so far Awaiting end of week, Friday last day to nominate Will be posted in SEES Student page</td>
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Memorandum

Efficiency of email template resource
Awaiting template from Jasmine
Bora used the existing response ideas to reply to email, he was added to Facebook group

Forum webpage - update
Suzanne sent content
Approved text
Document of initiatives from Forum
YouTube video from Forum coming soon

3. Semester 2 Events
Asana subtasks – quick brainstorm and assign yourself
Refine ideas for the semester
Sem 2 projects:
Guest speaker event: what to get out of it?
- Need to have a target for the event, tie it to an SDG, the event can’t be too ‘random’
- Need to have a theme and reason why
- A challenge to get turnout at the moment?
- Idea tabled for now

SDG Photo competition
- Low time investment from Council
- Will do when new Social Media Manager elected

Newsletter and Annual report – waiting on Fatima – Lauren keen to help with writing

Food poster idea: tabled for when more people are on campus

Summer Semester events?
- Clubs and Societies not continued over summer
- Anything over summer to prep for Sem 1?
- SDG academy over summer low maintenance by Council

Recognition for employability award:
SDG bookclub fits into award as online training
Council doesn’t need to sign off on anything for it
Memorandum

**Movie night with UQ Life – Progress**

- GAP also counts towards award through volunteering hours
- Environmental Council counts as the “Exec” supplementary activity
- GAP will be added to PDF list of options for people doing award in time

- 2040: movie chosen
- UQ Life to coordinate – UQ Life to scan ID cards and register through Eventbrite
- Bora to fill out subtasks for movie night (on Asana)
- Needs promotion: Emily to ask Emma about Facebook event?
- Bora do event posting schedule
- Emily do posts in GAP group and Sustainability Office page

**Forum Initiative Poll – results and what we’re pursuing this semester**

- Increasing awareness of native wildlife
  - Jasmine
  - Weekly posts in GAP group about why they are important, different animal on campus
  - Members take photos and post in the comments
  - Contact Carmel from Sustainability Office – Jasmine to contact

- Working with land care groups
  - Lauren
  - Reaching out to land care groups
  - COVID- max of 10 people as slight challenge, different times slots throughout the day to allow for more participation?
  - Collaborate with GEMS? Talk to Harriet and Claire
  - Norman Creek catchment – weekend bushcare events? Contact and organise with them
  - Compile list of groups and work to contact them - Lauren
**Memorandum**

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<th>GAP end-of-year article and newsletter for members</th>
<th>Tabled for Fatima Lauren available to help Council to write article to include in Sustainability Office end of year report Newsletter? How often to send out? Council to discuss and see response of newsletter at end of this year</th>
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4. **Awards**
Getting GAP and SDG Book Club/online modules recognised by Employability award Sustainability Award

Recognition of GAP and SDG Book Club in Employability Award addressed above

Sustainability Award
- Document on Google Drive, Council to review and add to before next meeting
- Annual award?
- Need to figure out answers
- Write up draft proposal, seek approval from Sustainability Office, then with Director
- Action with Sustainability Office
- Schedule meeting to review questions and process
- Sustainability Award contribute to Employability Award?
- Timeline: Jasmine to work on proposal throughout Summer Semester?
  – Draft proposal done by the end of semester
- Council feedback on questions before the next meeting
- Lauren: to consult with Science Leaders about process
- Might not need specific meeting if everyone puts ideas in the document

5. **Future meetings**
Does this time and day work for everyone? Zoom or in person for future meetings

Every fortnight
- 11-12pm meetings on Thursday
- Zoom? Occasional in person meetings

6. **Next Meeting Details & Adjournment**
Next meeting, 24th of September on Zoom