

The Green Ambassador Program

Official Meeting Minutes – Environmental Council Meeting

Sustainability Office, St. Lucia

Environmental Council Meeting 10 – August 2020

Date/Time	27 August 2020	Chairperson	Fatima Sabdia
Duration	1hr; 11AM start	Notetaker	Fatima Sabdia
Venue	UQ St Lucia Campus, Great Court		

Noted Attendees (look at attendance list):

Name	Organisation
Fatima Sabdia	Student – Secretary (S)
Lauren Tipping	Student – SDG Manager (SDGM)
Bora Aska	Student – Events Planner (EP)
Emily Conn	Student/Staff – Green Programs Assistant (GPA)
Lachlan Green	Student/Staff – UQU Environment Collective (UQUEC)
Sophia Rutter	Alumni/Staff – UQ Unwrapped (UQUnw)

Noted Apologies:

Name	Organisation
Jasmine Palmer	Student – Student Resources Manager (SRM)
Lalith Kishore Sivakumar	Student – Student Engagement Officer (SEO)
Cassidy Mogg	Student/Staff – UQ Life (UQL)
Christine McCoy	Staff – Green Staff Programs (GSP)

Item	Description	Action & Who	Due Date
1.	Acknowledgement of Country	S acknowledged First Nations people as the Traditional - Owners of the land we are on today. Elders past, present and future were acknowledged	
2.	Apologies & Previous Minutes	Unanimous approval of previous minutes by EC	-
3.	Unfinished Business	Bright Yellow	-
	Bright Yellow VR Update	- Add bee perched on title - Add water body (with fish) instead of some wildlife (pig)	
	Recap of Sustainability Week	- GPA to send off final changes to company 27 th August	
	Code of Practice approval	Sustainability Week	
	GAP Facebook group rules	- Recordings of events have been made live - GAP can share some of these - 80% online, but increased outreach by over 50% - Mending workshop worked really well; instructor demonstrated how to make masks (EC appreciated relevance and necessity of demonstration) - Forum went well, recording will be online once edited by GPA - Pictionary event also went smoothly - Educational videos posted by Sustainability Office proved really helpful and necessary for students	
		Code of Practice approval	

		<ul style="list-style-type: none"> - UN SDGs are a political movement, so Council agrees that it's not feasible to be truly apolitical - Council agrees to remain impartial politically yet encourage GAP members to share their individual opinions with their local council members - Noted that Council is not permitted to endorse specific political parties or ideals, including protests <p>Facebook Group Rules</p> <ul style="list-style-type: none"> - Define 'apolitical' in the group rules and how to conduct oneself - Define 'areligious' - Council approve of current group rules and new amendments 	
4.	<p>Social Media Manager</p> <p>Nominations – when to open and for how long</p> <p>Should the SMM document be made available?</p> <p>SMM document approval</p>	<p>Nominations to open this weekend (29-30 August)</p> <ul style="list-style-type: none"> - To remain open for two weeks - GPA to email initial 4 members that did not get a Council position - Voting using poll in the GAP group <p>SMM document beneficial for future SM manager to have access to, to ensure a complete understanding of their role</p> <p>'Duties' section of the SMM document to be made available to GAP community prior to nominations opening</p> <p>The remaining section of the document is to be provided to the new SMM upon election</p>	-
5.	<p>Semester 2 Events</p> <p>Briefly plan events (deadlines included)</p> <p>Schedule events</p>	<p>UQ Life</p> <ul style="list-style-type: none"> - GAP to host one of the UQ Life's regular movie nights (large blow-up screen in the Great Court) <p>16th September 2020 6pm to late</p> <ul style="list-style-type: none"> - 'Wednesdays on the Knoll' – a regular UQ Life event from 10am to 2pm; potential for GAP to host an event (board game) <p>Awards</p> <ul style="list-style-type: none"> - Upcoming meeting with Suzanne (UQ Sustainability Office) to discuss using the SDG academy as part of the Employability Award; also to discuss a separate Sustainability Award <p>SDG Photo Competition</p> <ul style="list-style-type: none"> - Possibly held after SMM position has been filled - 3-4 weeks from now - New SMM can help host event <p>Organic Bins</p> <ul style="list-style-type: none"> - P&F doesn't have control over the UQ Union Complex so it's hard to implement organic bins in those areas - SDGM suggested increasing signage elsewhere on campus (aside from Physiol) 	-

- UQ Unwrapped attempting to increase waste disposal streams across campus but are facing roadblocks

Plogging

- Event still to come
- Council group

Forum Initiative Ideas

- Increasing vegetation & nature on campus: large undertaking that's not under control of GAP
- Awareness about microplastics on campus
- Infrastructure for wildlife: duck bridges, safe passage across roads/walkways
- Expand usable food containers: already happening
- Reducing lab waste: lots of single use items in first-year chemistry labs that may be unnecessary; Sophia to investigate
- Increased waste signage (especially for international students)
- Working with landcare groups to plant trees
- Sustainable fabric for merch for clubs and societies: UQUEC looked into it and were unable to proceed due to COVID
- Raise community awareness and educate about wildlife

Council to create and vote on poll regarding the above ideas and which to work towards implementing on campus this semester

6.	Sustainability Website	<p>Forum webpage on Sustainability website (collaboration with SO and UQUEC)</p> <p>Forum Webpage</p> <ul style="list-style-type: none"> - GPA created document with text for a new webpage and Youtube video description - Forum recording to be imbedded into the webpage - Slides also to be imbedded into the webpage - UQ Environment Forum graphic to be used - Council approves of webpage content ideas 	-
7.	New Business GAP newsletter	<ul style="list-style-type: none"> - Detail of what we've achieved throughout the year - Article detailing what GAP is about to be written by Council members to be implementing into the newsletter and also in the annual report - Newsletter may be engaging with links to polls or other interactive sites to encourage ideas from readers - Newsletter can also be put into the website so there's a permanent copy 	-
8.	Next Meeting Details & Adjournment	<p>Council to discuss whether meetings should remain in-person or whether attendance would be easier online</p>	