



# Paper



Australians use over **5.5 million tonnes** of paper and cardboard each year, and less than half gets recycled.



## Items that **SHOULD** be recycled in the **PAPER** recycling bin:

- Carbonised (NCR) paper
- Computer & writing paper
- Drawings/plans (on paper)
- Envelopes (with/without windows)
- Fax/telex paper
- Glossy paper
- Invoice/receipt books
- White and coloured paper
- Light index cards
- Manilla folders
- Newspaper
- Notepaper & stationery
- Phone books
- Photocopy paper
- Magazines



## Items that should **NOT** be placed in the **PAPER** recycling bins, but can be disposed of in alternate ways:

- Adhesive labels
- Bubble wrap envelopes
- Cans & bottles
- Carbon paper
- Food scraps & lunch wraps
- Lolly & foil wrappers
- Milk & juice cartons
- Paper towels
- Plastic
- Polystyrene
- String & cloth/rags
- Wax & tracing paper
- No metal/plastic binding
- Remove plastic wrap from magazines prior to putting them in the paper recycling bin



## How recycling helps

- Recycling one aluminium can could save enough energy to power a TV for three hours.
- Glass is 100% recyclable and has no limit to the number of times it can be recycled.



## What you can do

- Place all applicable items from this waste stream in your workplace's correct recycling bins.

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